

Our reputation for excellent classroom practice; friendly parent / school relations; participation in a variety of inter-school activities and a broad range of extra curricular activities, has earned us a reputation as one of the best primary schools in the area. We believe much useful information about the running of the school is to be found in this prospectus and we fully endorse its contents.

The Governors

If you are interested in viewing the school and meeting the staff and head teacher, please write (*address on page 3*), telephone (*01653 693675*) fax (*01653 691417*) or email (admin@anotherby.n-yorks.sch.uk) to make an appointment. We very much look forward to meeting you.



FROM THE HEADTEACHER

May I welcome you to **Amotherby Community Primary School** and hope that this brochure will give you some insight into the daily life of our school. My staff and I welcome you to visit the school whenever you can to become aware of the happy atmosphere in which our children thrive. We trust that your child will feel secure in the caring environment which we endeavour to create at all times. We also hope that the partnership between home and school will provide good foundations for our children to grow and develop their full potential.

Mrs Sue Knowles



AMOTHERBY COMMUNITY PRIMARY SCHOOL

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AMOTHERBY COMMUNITY PRIMARY SCHOOL

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AMOTHERBY COMMUNITY PRIMARY SCHOOL

Amotherby School is a state controlled Community Primary School that sees itself as providing children with a purposeful, enjoyable and positive start to their education. Our basic philosophy is of treating each child as an individual, regardless of age or ability and helping each child to achieve his or her potential through a caring atmosphere and a broad, balanced and exciting approach delivered by the National Curriculum.

The School serves an area that includes the following villages and communities:

Amotherby	Easthorpe
Appleton le Street	Great Barugh
Barton le Street	Little Barugh
Brawby	Salton
Broughton	Swinton
Butterwick	Swinton Grange
Coneysthorpe	

The building was opened in May 1984 as a purpose built four classroom school. There is also a central hall used for meals, assemblies and fully equipped for modern gymnastic floor and apparatus work, a kitchen and administration block. Outside there are three self contained mobile classrooms. We are very proud of our grounds in which we have playing fields, playgrounds and pleasant landscaped grounds. The playgrounds have been refurbished in recent years and now have a quiet area, three all-weather play areas and a secure infant outdoor learning area.

The building provides the ideal setting for children to develop both as individuals and as members of the School and its wide spread communities.

ADMINISTRATION

Education Authority: *North Yorkshire County Council*

**Corporate Director of
Children's services:**
(*Designate*)

Ms. C. Welbourn
Education Department
County Hall
NORTHALLERTON
North Yorkshire
DL7 8AE

Tel: 01609 780780

Area Education Office:

Mr. S. Stamford (Office Manager)
Scarborough/Ryedale Area Education Office
Valley Bridge Parade
SCARBOROUGH
North Yorkshire
YO11 2PL

Tel: 01723 361376

Status of School:

Community Primary

Chair of Governors:

Mr Martin Dales

School Address:

Amotherby Community Primary School
Meadowfield
Amotherby
MALTON
North Yorkshire
Y017 6TG

Tel: 01653 693675

Fax: 01653 691417

Website: www.amotherbycps.org.uk

Email: admin@amotherby.n-yorks.sch.uk

TEACHING STAFF

3

Mrs S Knowles	(B.A Hons, Post.Grad R.S.A.M.D, P.G.C.E, N.P.Q.H)	Headteacher
Mrs J Spittal		Deputy Headteacher
Mrs C Harding	(Cert. Ed)	
Mrs E Poole	(B.Ed. Hons.)	
Mrs A Hodgkinson	(B.Ed. Hons)	Part- time 0.4 FTE
Mrs E Aconley	B.Ed	Part- time 0.6 FTE
Miss V Wayman		
Miss Brooks		
Miss Cooper		

NON-TEACHING STAFF

Mrs C Swift	Administration Officer
Mrs K Richardson	Administration Assistant

Mrs. C. Defty	Advanced Teaching Assistant / Higher Level Teaching Assistant
Mrs. S. Goddard	Advanced Teaching Assistant
Mrs. S. Hardie	General Teaching Assistant
Mrs. S. Beal	Advanced Teaching Assistant / Higher Level Teaching Assistant
Mrs. N. Egan	General Teaching Assistant / Higher Level Teaching Assistant
Mrs. A. Scott	General Teaching Assistant / Higher Level Teaching Assistant

Mrs. J Thorpe	Caretaker/ Cleaner
Mrs. A. Garrity	Cleaner

Mrs. E. Clemit	Cook in charge
Mrs. J. Daffern	Kitchen Assistant
Mrs. Y. Burnett	Mid-day Supervisory Assistant
Mrs. N. Copley	Mid-day Supervisory Assistant
Mrs. J. Wilkie	Mid-day Supervisory Assistant
Mrs. P. Hildreth	Mid-day Supervisory Assistant

Mr. K. Sowersby	Educational Social Worker
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Mrs. J Thorpe	School Crossing Patrol
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The Governing Body of the School is made up of Governors from the following categories.
The number of Governors in each depending on the number of pupils on roll at the school.

a) **Parent Governors** (five)

Mr. M. Horncastle (Vice Chair)

Mrs. S. Holden

Mr C Davies

Mrs P Pearson

Mr M Lee

b) **Local Education Authority Representatives** (three)

Mrs D Wallace

Mrs. L. Clarke

Mr. M. Dales (Chair of Governors)

c) **Staff Governor** (two)

Mrs C Harding (Teaching)

Mrs A Scott (Non-Teaching)

d) **Community Governors** (three)

Rev. B. Bowes

Mr. S. Clarke

Mrs K Chapman

Clerk to the Governors

Mrs S Long

SCHOOL TIMES

Times of school sessions are as follows:

Reception, Year 1 and Year 2:

8.55am - 10.15am
10.30am - 12.00pm
1.00pm - 2.00pm
2.15pm - 3.20pm

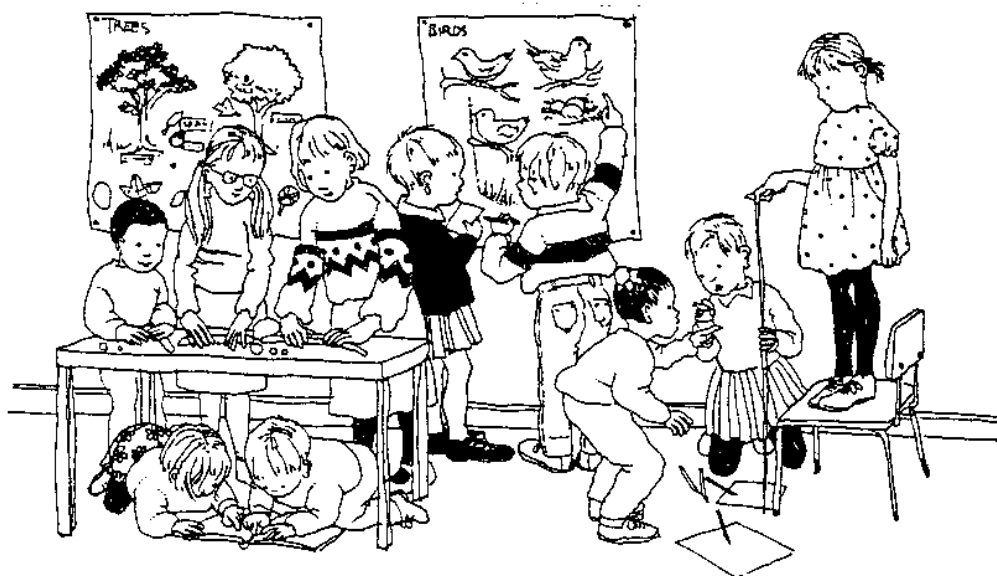
Children in the **Key Stage 1** years will have **22 hours 15 minutes** (D.f.E.S recommended minima 21 hours) contact time per week with their class teacher (*this excludes playtimes, registration and assembly*).

Years 3, 4, 5 and 6:

8.55am - 10.15am
10.30am - 12.00pm
1.00pm - 3.20pm

Children in the **Key Stage 2** years will have **23.5 hours** (D.f.E.S recommended minima 23.5 hours) contact time per week with their class teacher (*this excludes playtimes, registration and assembly*).

Under normal circumstances we do not expect children to arrive at school any earlier than 8.45 am. However, if circumstances are such that it is in a family's interest for their children to be in school earlier it may be possible to do so by discussion with the Head.



SCHOOL ORGANISATION

The school will be organised from September 2011 as below:

School Year Number	Year in which children are:	Structure of classes
Foundation Stage		
Reception	5 years old	Reception
Key Stage 1		
Year 1	6 years old	Class 1
Year 2	7 years old	Class 2
Key Stage 2		
Year 3	8 years old	Class 3
Year 4	9 years old	Class 4
Year 5	10 years old	Class 5
Year 6	11 years old	Class 6

It is both LEA and National policy that all Key Stage 1 classes will contain 30 children or fewer. For the purpose of National Curriculum organisation and assessment, children in the Primary School are divided into two groups:

Foundation Stage:	Reception
Key Stage 1:	Year 1 & Year 2 children
Key Stage 2:	Year 3, 4, 5 & 6 children

ADMISSIONS POLICY

Children enter school during the school year in which they become five. Present arrangements for admissions are as follows:

All children are allocated a full time place in our school during the academic year in which they are 5. Children are allocated a full time place at our school when they are 4 but do not have to take it until they are statutory required to in the term they are 5.

Arrangements are made for the parents of new entrants to visit the school when they may see the working conditions and meet their child's teacher and the head teacher.

The children are also invited to see the school and familiarise themselves with their teacher, classroom and routine during the term before they enter the school full-time. Details are forwarded to parents regarding these arrangements.

Pupils remain until their transfer to secondary education at the age of eleven. Amotherby School is one of the "feeder" schools for Malton School.

Amotherby Community Primary School
01653 693675 www.amotherbycps.org.uk

THE VISION OF THE SCHOOL



Amotherby Community Primary School provides all children with a 21st Century curriculum equipping them with skills for life.

We want our children to be confident, independent, inquisitive and co-operative learners by providing them with opportunities to help them reach their potential.

The partnership of children, staff, parents, carers and governors works together to foster a local and global learning environment.

THE AIMS OF THE SCHOOL

- Children's contributions are valued in a welcoming, safe, happy, caring and inclusive environment.
- High standards are provided by inspirational, good and quality teaching.
- Our broad, balanced curriculum gives children fun, excitement, new experiences and skills for life.
- Stimulating resources and new technologies enrich and enhance indoor and outdoor learning.
- Achievement is recognised and celebrated throughout the school community.
- Highly effective partnerships develop our children as global citizens.

NATIONAL CURRICULUM

To ensure a broad and balanced curriculum, the children are taught using both a cross-curricular approach and also a single subject approach – particularly towards the end of Key Stage 2.



A variety of teaching methods will be used: whole class teaching; small groups and individual teaching. There will also be many occasions when children in both Key Stages are taught using a single subject approach - most notably in Mathematics and English but also in other curriculum areas when it is considered appropriate.

In addition to the National Curriculum the school is mindful in providing learning opportunities in a Modern Foreign Language (French) Health Education, Citizenship, Equal Opportunities and Environmental Education.

To extend the children's experience of the latter and to enhance learning in other curriculum areas, a residential visit is undertaken each year for the benefit of children in years 4, 5 and 6. In Year 4 children spend one night at East Barnby and in Year 5 a week at Carberry Tower, Edinburgh or Robin Wood Activity Centre at either Todmorden or Alston. In Year 6 they do the same as Year 5.

RELIGIOUS EDUCATION

The Education Reform Act 1988 requires schools to teach Religious Education to all pupils and this we do in accordance with the North Yorkshire Education Committee's agreed syllabus. RE teaching in the school reflects the fact that religious traditions in the country are in the main Christian but we do take into account the teachings and practices of other principal religions. In Key Stage 1, children learn about **one** other faith besides Christianity and in Key Stage 2, **two** other faiths.

All children in the school take part in a daily act of collective worship. These are wholly or mainly of a Christian character but are not distinctive of any particular Christian denomination. Parents wishing to withdraw their child from either RE or an act of collective worship, have the legal right to do so. If this is the case, kindly contact the school and appropriate arrangements will be made.

SEX EDUCATION

When the children are in Year 6 they are given a course of instruction on Sex Education. A Year 6 teacher and usually the school nurse, present the course that is video based, followed by group discussion. The lessons and the follow up discussions deal with the subject simply and delicately, placing the emphasis on loving relationships and giving the highest priority to moral considerations and the value of family life. Parents may attend the lessons and join in the discussions afterwards and they are also at liberty to request the withdrawal of their children if they wish.

In addition to the above, the school nurse gives a talk on personal hygiene and menstruation to Year 6 in the autumn term. Again, parents are entitled to be present at this talk or may have their children withdrawn if they wish.

COMPLAINTS PROCEDURE

If you wish to make a complaint against the way the curriculum is being taught to your son or daughter or the school then you should communicate your concerns to the class teacher or headteacher as soon as possible. Every effort will be made to deal with the problem at this level. Failing this, then the school Governors' Complaints Committee will convene to investigate the matter further.

Every child is expected to conform to the standards of discipline in the school e.g. caring for one another, being polite, using good manners around the environment of the school. School rules are generally founded on the need for safety and the smooth running of the school.

Good behaviour is reinforced by praise whilst inappropriate behaviour is followed in the guidelines set out in the school's behaviour policy.

SPORT

The school has a long and proud history of high sporting achievement combined with sportsmanship and good conduct on the field of play. Sport is played throughout school on a regular basis during both teaching and non-teaching time.

The school has a number of sports teams that compete at local level in the *Ryedale District Sports Association* and also arrange friendly fixtures against other local school teams. The school anticipates running the following teams during the forthcoming year: unihoc, benchball, football, netball, cricket, Kwik cricket, rounders, cross-country, swimming and athletics.

Each class has the dedicated 2 hours of PE and Games each week. At lunch times, space and weather permitting, children are able to enjoy use of the wide variety of outdoor play apparatus situated adjacent to the playground. Amotherby School works in close partnership with Malton Secondary School and as a result uses their new Sports Hall on a regular basis to access specialist coaching and equipment.

SWIMMING

Children in years three and four go swimming at the Derwent pool in Norton on a weekly basis during the Autumn term. As this is an essential part of their education, we hope that **all** children will attend. The school recognises the achievements the children make within these swimming sessions. Any charges for swimming can only be met by voluntary parental contributions. The current cost of swimming can be found in the *price list* at the back of this prospectus.

EXTRA CURRICULAR ACTIVITIES

There are a wide variety of after school clubs offered throughout the year. These clubs are run by staff, parent helpers and specialist coaches. They are very well attended by the children as they aim to develop a wide range of interests within the children. Clubs provided are: Hockey, Football, Netball, drama, Country Dancing, Taekwondo, Sewing, Origami, Homework, ICT, Orchestra and Choir.

SCHOOL VISITS

We believe that much valuable learning comes from first hand experience. Consequently a number of the topics in school often have an educational visit as part of their programme; to take place either wholly or mainly during the school day. When this takes place, we ask parents to make a voluntary contribution towards the cost of the visit. No child will be refused a place on a visit because of non-payment; nevertheless, if the amount of money raised by voluntary contributions is too low, then the whole visit may be placed in jeopardy. The school-fund usually subsidises trips by 20% of the cost.

Under the terms of the *Education Reform Act*, no charge can be levied for activities that take place during the school day. However, as some activities, such as educational outings, are expensive, and bearing in mind that these may be subsidised from school funds, the Headteacher may ask parents for *voluntary* contributions towards such activities. A parent's inability or unwillingness to pay will not prevent a child from taking part in such activities, but it should be understood that, where insufficient voluntary funds are collected, the activity might not go ahead.

Information is sent to parents regarding any such activities, explaining how voluntary contributions can be made, giving details of the activity, and seeking parental permission for children's participation.

ILLNESSES / MEDICAL

If your child needs to be absent from school because of illness, please telephone or send a note. If you have to take your child to visit the doctor or dentist please collect him / her from inside the school. We would appreciate knowledge of any illness or disability experienced by your child, including emotional upset, which may affect his / her education.

If your child is taken ill whilst at school, every effort is made to contact his/her home or your place of work. It is school policy to inform parents by phone in the first instance and then by written message of head bumps which their child may experience in the school day. It is requested that you complete a form giving emergency address and telephone numbers when your child enters school. (Please notify us immediately of any changes).

CHILD PROTECTION

Amotherby Community Primary School is committed to ensuring the welfare and safety of all children in school. All North Yorkshire schools, including Amotherby C.P. School, follow the North Yorkshire Area Child Protection procedures and the LEA procedures. The school will, in most circumstances, endeavour to discuss all concerns with parents about their child/ren. However, there may be exceptional circumstances when the school will discuss concerns with Social Care and/or the Police without parental knowledge (in accordance with Child Protection procedures). The school will, of course, always aim to maintain a positive relationship with all parents.

SPECIAL EDUCATION NEEDS

Children with special needs, once identified, are given all possible help in the classroom. Parents will be advised if a child seems to require more help than can be provided normally in school.

Under the *Special Educational Needs Code Of Practice (2001)*, schools are required to keep a register of children who have a special need be it learning, behaviour, sensory or physical and termly meetings are held with parents to update them with details of programmes of work and progress.

This may involve differentiated work in class, so that an individual's needs are provided for during the normal delivery of lessons. Alternatively, it may be that referral needs to be made to one of the several support agencies available to the school. For example, the school medical service or the

learning support service. At all times, parents are kept fully informed of actions being taken by school and they are consulted during any decision making process.

The school currently employs six classroom assistants. With such staff resources it is possible to target additional support within class should it be needed.

The school is a modern building and as such was designed very much with consideration for the needs of all its pupils. Therefore, steps and other hazards for the physically disabled are few and with wide doorways, flat pathways, roomy corridors and toilets and cloakroom areas, the needs of children with physical disabilities have been carefully considered. The Governors and Headteacher are mindful of the special needs of some of its pupils and visitors, and ensure that access for those with wheel chairs or other mobility aids is provided for.

The school maintains a special needs register and children who are identified as having a 'special need' are placed on the register and an '*Individual Education Plan*' (I.E.P.) is drawn up. The IEP has agreed actions and targets and these are shared with parents / carers and, if appropriate, with children and are subject to termly reviews.

Our aim is to regard all pupils as individuals and to treat them as such. If a child becomes ill during the day we will try to make arrangements to keep him/her comfortable either in school or by arranging for him/her to go home. We keep a record of home and emergency telephone numbers in school. We will contact you as soon as possible if your child is unwell. If you suspect that your child may be ill, **please do not send** him / her to **school**. It is much wiser to keep your child at home for a day and be sure a full recovery has been made. A child who has to have light medication may bring a well-labelled single dose to school and we will do our utmost to administer the medicine. A child who has to have essential medicine is not normally fit to be at school. It is helpful for parents to contact the school when a child is suffering from an infectious disease but for minor illnesses a note from the parent on return to school, giving the reason for absence, is all that is necessary.



SECONDARY SCHOOL TRANSFER

Children normally transfer at the age of 11 to Malton **School**, Middlecave Road, Malton 01653 692828 / 694243. Headteacher: Mr. D. Roberts.

Before transfer, parents and children will have an opportunity for visiting the school and a member of staff will make visits to our school from Malton School.

The vast majority of our children do transfer to Malton School but parents can apply for their child to attend another Secondary School for either religious or other reasons. A secondary school preference form and a booklet giving details of all Secondary schools in the area is distributed to the parents of all year 6 pupils for this purpose during the Autumn Term.

TRANSPORT



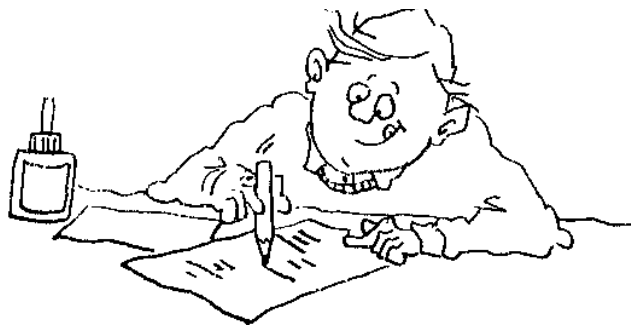
North Yorkshire County Council provides free school transport for children who live more than 2 miles from the school and are within the school's official catchment area. If you are in doubt about qualifying for free transport please contact school and we will attempt to clarify the situation. Any children not covered by the above arrangements are expected to find their own way to and from school.

The teaching staff supervises all children at the end of the school day and every effort is made to ensure that they get home safely. However, once the children have left the school premises and have boarded buses, walked home or been collected by car, the responsibility for their safety and behaviour passes to yourself or the bus company. Poor behaviour on either school buses or public transport will not be tolerated and coach operators are empowered to refuse to transport children who are persistently troublesome.

Under legislation, which came into effect in September 1991, it is compulsory for all schools to keep a record of *unauthorised absences* of children; details of which from September 1992 must be published in the school brochure.

We would ask, therefore, if your child should ever be absent from school, to notify us by telephone preferably on the first day of absence or write a short note explaining the reason for absence. Failure to do so results in an unauthorised absence being marked in the register.

Obviously we would prefer you to avoid taking family holidays during term time but understand that occasionally this is unavoidable due to factors beyond your control. Should it be necessary for children to be absent owing to a holiday, the procedure is simple: ask for a holiday form from the secretary, complete and return it to school. Only ten days of holiday can be authorised in the school year and any days taken beyond this number results in an absence being recorded as 'unauthorised'. Note will then be made of the relevant dates and the absence becomes *authorised*. See the page at the back of this Prospectus for attendance data concerning this school.



HOMEWORK

The Homework policy gives clear guidelines about the type and quantity of homework given to children; when homework has to be returned; and what contribution parents can make, if any, to its completion.

A copy of the policy is available from the school office but suffice to say, it is expected that during the course of a week all children from reception to year 6 will be given reading and homework assignments. The amount given is dependent upon the age of the child.

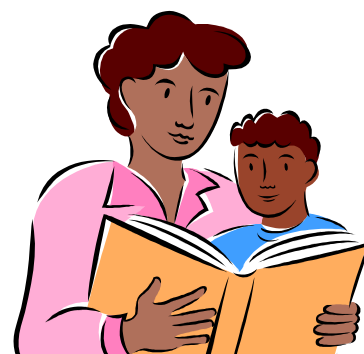
PARENTS IN SCHOOL

A

number of parents come into school on a regular basis to help in a variety of ways. All the teaching staff look upon this help as invaluable and if you would like to help, please get in touch.

Adults help in many ways:

- *preparation of materials in the classroom*
- *swimming.*
- *transport to sports fixtures*
- *cooking*
- *fund raising*
- *assisting on educational visits*
- *art and craft activities*



SCHOOL MEALS

School meals are cooked and served on the premises daily. Children are encouraged to stay for school meals that are carefully prepared to provide children with a healthy and varied diet.

Please send dinner money on the first day of the week (for up to date price see back page) or if paying by cheque please make it payable to '*North Yorkshire County Council*'.

If parents are in receipt of Income Support or other eligible benefits, then children may well qualify for **free school meals**. If you think your child /children may be entitled to free meals please contact the Headteacher for further details or, alternatively, the Education Social Worker.

Children may bring a packed lunch each day but parents are asked to ensure that glass bottles or containers are *not* used. Parents are welcome to sample a school meal at anytime provided a day's notice is given. *North Yorkshire County Caterers* offer a sample meal at a discounted price - approximately two-thirds the cost of the full price and publish menus of the meals being served during a term. (*See back page for current price*)



DRESS

This is an entirely voluntary scheme and we have tried to be flexible as possible with the uniform suggestions.

Girls:

WINTER: White blouse, grey skirt or pinafore dress, a green cardigan, jumper or sweatshirt.

Tailored grey or black trousers - **not** denims, leggings or tracksuit bottoms. White socks or tights.

SUMMER: Green and white checked or patterned dress, white socks, green cardigan or sweatshirt. Yellow T- shirt (school design)

Boys:

WINTER: White or grey shirt, grey or black trousers - long or short, green jumper or sweat shirt.

SUMMER: White or grey shirt or white T-shirt 1 (school design) with grey or black trousers.

Games:

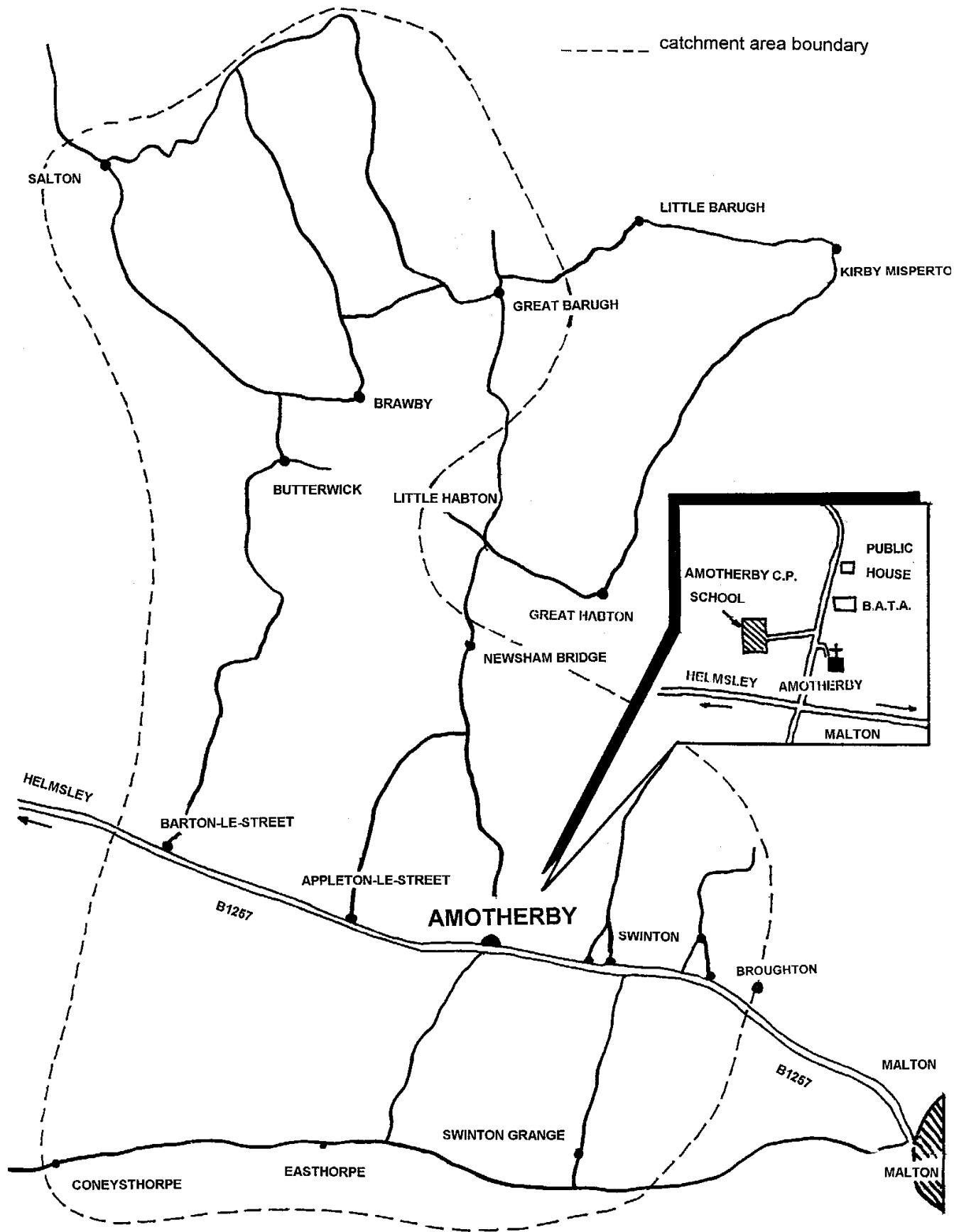
White T-shirt / yellow T-shirt (school design) and black shorts, black plimsolls or trainers. During the winter we endeavour to provide games outdoors and prefer children to have a tracksuit for warmth.

We cannot emphasise enough the need to label all belongings clearly with the children's names.

School disapproves of certain items of clothing being worn during the day, for example: jeans, leggings, tracksuits, colourful bermuda shorts, football strip etc. If you have any queries regarding the uniform, then please contact school. Certain items are available through school - as listed on the back page - and we also have a large collection of nearly new items available that sell very cheaply.

Jewellery *should not* be worn during games and PE lessons because of the danger of accidents. If children do have pierced ears then they are expected to remove them themselves or provide tape to tape them over.

MAP OF CATCHMENT AREA



PRICE LIST (as at 05.09.11)**SCHOOL MEALS** £2.10 daily(Cheques to be made payable to **NYCC Amotherby School**)**CLOTHING** - we can supply the following items of clothing bearing the *Amotherby C.P.* logo:

Sweatshirt sizes	26"	£10.00
	28"	£10.00
	30"	£10.50
	32"	£10.50
	34"	£11.50
	36"	£11.50

Fleeces from £14.50

T-Shirt sizes	26" - 32"	£5.50
	34" - 36"	£6.50

SWIMMING £2.75 per session